



S'QUILT(News and Views)

SARNIA QUILTERS' GUILD - promoting the art of quilting

Held at Redeemer Christian Reformed Church, 5834 Blackwell Sideroad (off London Line)

www.sarniaquiltersguild.org

February 2012

February 6th

Library opens at 12:30

Afternoon session begins at 1:30

Library opens at 6:30

Evening session begins at 7:30

50/50 Draw

Fat Quarter Draw - Red/Pink

Program - 'Stashbusting/Scrap Quilts" with Helen VanLoon

--sign ups for the Denise McKenna paper piecing class before the meeting the cost of the workshop is \$45.00, the pattern is included Date : Sat. , April 21

Show and Tell

Refreshments - 10 minutes after the meeting in the fellowship hall

Comfort Quilts Strip Club - blues - prints; tone on tones ; or solids - 2.5" x width of fabric

Coming Up

Stashbusters - cancelled

March 5th

Library opens at 12:30

Afternoon session begins at 1:30

Library opens at 6:30

Evening session begins at 7:30

50/50 Draw

Fat Quarter Draw n Green

Program -Quilts of Denmark with Gary and Jane Walker

--sign ups for the Denise McKenna paper piecing workshop before the meeting the cost of the workshop is \$45.00, the pattern is included. Date: Sat., April 21

Show and Tell

Refreshments - 10 minutes after the meeting in the fellowship hall

Comfort Quilts Strip Club n purples - prints; tone on tones ; or solids n 2.5" x width of fabric

Coming Up

Sat. March 17 - Quilter's Olympics, at New Horizons. See details on page 7

Stashbusters - cancelled

From Our President.....

I'm sure many of us have made some New Year resolutions and I know that this is normally the time of the year that either I completely forget that I made them or they have become a habit for me. This year though I decided to take a break from resolutions and I didn't make a single one. There have been a lot of big changes in my life over the last year as you all know, with the biggest one coming soon. It feels like the time is just flying by and that May will be here before we know it. I did set a goal for myself though, not a resolution just a goal. I would really like to finish a technique of the month pattern that I bought and enter it into the quilt show. For that to happen though, my technique a month needs to be more of a technique a week project! I know that others that purchased it said they did it in 6-8 weeks so I'm hopeful still. I hope that everyone in the guild can set the same kind of goal. It would be great to see a quilt from every member entered into the show. We have so many talented members that I would like to see if we can do that.



I know that the next couple of months we have members traveling and some big things happening within the guild. The executive went through the bylaws and procedures last month so those will be presented this month with discussions in March and then we will vote on the changes in April. All of the changes have been highlighted so you can see what changes were made easily. In March, we are having another National Quilting day! I can't wait. I'm hoping to bring along my technique pattern and get some of that done that day. Bonnie will, I'm sure, have another fun day planned for all of us that participate in the day. I hope to see everyone there.



Happy Quilting!
Kelly McGee-Bunda

Check out these quilting links!

<http://www.quiltmag.com/>

<http://www.judymartin.com/video-page.cfm>

Sarnia Quilters' Guild Minutes January 9, 2012

The afternoon meeting was led by Vice President Audrey Carr; evening meeting was led by President, Kelly McGee-Bunda.

There were 4 guests in the afternoon.

Winners:

Strips won by - Lynda (A)

Barb McNeil (E)

50/50 - Diana Wassink (A)

Kathy Ashikawa (E)

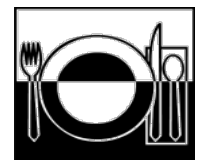
Fat Quarter draw - Sharon Billideau (A)

Rosemary McGee (E)

Show and Tell - Colleen Hudson (A), Cheryl MacDonald (A), Nell Vanderheide (A), Wanda Philbin (E), Kathy Ashikawa (E), Juanita Lew (E)

Placemat Challenge-

People wishing to have their placemats entered in the Viewers Choice contest at the quilt show must have the placemats submitted by the February guild meeting.



Marie Hall -

Marie asked for a donation of bed quilts to line the conference room of the new West Lambton Community Health Centre on Exmouth Street. They will hang for a total of four months and then be returned to you. Three quilts can hang at once. Contact Marie Hall at **519-337-6320** for more details.

Program -

In the afternoon Sylvia Greenaway announced the program for the rest of the year, including

classes being offered and sign up dates for those workshops. Helen VanLoon announced the program in the evening - she also reminded us of the January 28th classes for the Scrappy Gretchen & Twister quilts . Linda Smith is in charge of this year's basket draw to be held at our June banquet. Please contact her if you have any items to donate. Linda and Helen announced the video, then we watched all about hand appliqué techniques starring Robin Falloon.

National Quilters Day -

A full day of sewing is planned once again! The date this year is March 17th. Many prizes to be won including a new Bernina sewing machine and a Janome Gem Gold sewing machine. More info to follow next month. Come, join the fun at the Quilter's Olympics!!!! Snacks! Pizza for dinner! Prizes! \$12.00 to register.

Quilt Show Bus Trip- is now open to non-members. \$75 deposit to hold your spot. 11 seats are available.



Quilt Show - May 25 & 26

Volunteers are still needed in kitchen, food prep before the show, security, set up and take down, sign making, white gloves, greeters, door prize collecting, advertising & registration.

There will be a room featuring quilts made by children at this year's show. Please encourage the young people in your life to make and enter a quilt in the show. There will be a special prize just for them.

Kim Vozza
Afternoon secretary

Strip Club:

This month's colour is blue - any fabric with blue as the main colour - pale, bright, dark - it doesn't matter. Just cut two 2 1/2" strips (width of fabric) and bring them with you to the next meeting. Have more blues to share? Cut another pair. For every pair you bring you get a chance to win the blue jelly roll. Next month's colour is purple.



Comfort Quilts:

People keep bringing finished quilt tops to the meetings. If you took a kit, please try to return your finished top this month. If you leave it at the afternoon meeting, please be sure to attach your name. There are more kits at the church, so just ask at a meeting if you'd like one. Thanks again to everyone who has helped!

Retreaters

Next month you will receive your confirmation number and a phone number for the hotel. You will need to contact them with your credit card information.. Each person will be billed individually, but I believe only one credit card info is needed to hold the room

Remember to pack a 10" square of any green fabric. Looking forward to another great time!

Evening Show and Tell helpers for February

Diana Nutt	Sharon Seguin	Diane Stewart
Jack Stewart	Wanda Philbin	Sharen Phipps

Fat Quarter Helpers for February

Afternoon: Loraine Shaw
Evening: Joanne Willock

50/50 Helpers for February

Afternoon: Carol Robertson
Evening: Cheryl Parnham
Marianne Pugsley



Program committee is asking for quilt-related donations for our basket raffle at the June banquet. The proceeds from this raffle go to next year's program committee. We would like to have all items in by the May meeting. Please give your donations to either Helen Van Loon or Linda Smith.

Here are the February bingo #s and recap:

B6, I 29, N41, N45, G54, O68

B - 3, 6, 10, 12, 13

I - 19, 23, 25, 26, 28, 29, 30

N - 36, 38, 40, 41, 45

G - 47, 54, 56, 59

O - 62, 64, 65, 66, 67, 68, 69, 72,
74



From Audrey Carr.....

8 places left to fill for the bus trip to Grand Rapids. Expedition Exposition. More info at <http://aqsshows.com/AQSGrandRapids/>

From our Library.....

January is here, the snow isn't, but the calendar tells me we are looking forward now to our February meeting. I hope all members who are now thinking, or heading south have a safe and warm trip. We'll see you when you return. For the members who stay with us through the winter, I'll be sharing some news with you later in this monthly letter.



Special thanks to the ladies who "manned" the tables during the January meetings. Sue Gimpel,

Bev O'Connell, Karen Ferguson and Dawna-Joy Lapeare helped us at the tables during our January meeting. In February we will be seeing Ann Larocque and Doris Withenshaw at the afternoon session, and evening please come in and say hi to Wanda Long, Karen Ferguson and Dawna-Joy.

The pages on the shelves are all in a flutter. Six new and exciting DVD's will be added very soon to our shelves. We have purchased these DVD's from Sharon Schamber Network. Several of our members have attended work sessions, or lectures by Sharon and have learned many new techniques and tips for FMQ (free motion quilting).

Current

We still have some books that have been out for over one month. If you are keeping the books longer than the allotted time it would be so appreciated if you would please come in and update the library card in the files. Thank you.

So, for now until next month, this is Betty Book and your library friends signing off. Have a great month.



Those bringing snacks to the March meetings:

Syliva Greenaway

Barb Beckwith

Anita DeJong

Shelia Turner

Joanne DeGurse

Betty Johnson

Nell Vandenheide

Judy Fleet

Mary Dailey

Kay Fleet

Joanne Avery

Alice King

Shirley Durance

Donna Ellis

Dawna Joy Lapeare

Judy Clendenning

Adeline Smit

Cheryl Parnham

Ginny Fisher

Marianne Pugsley

Donna Bedard



In less than four months our Quilt Show will be here!

Sarnia Quilters' Guild "A Feast for the Eye" Quilt Show will be held Friday May 25th from 10:00 - 6:00 and Saturday May 26th from 10:00 to 5:00. The show will be held at Redeemer Christian Reformed Church and we are all getting excited for a FANTASTIC SHOW! Thank you so much to all of you for so willingly volunteering to help. It takes a whole Quilt Guild to put on a Great Show. In the next couple of months we will have schedules available so you can let us know what time slot you would like to work.

Here are some of the highlights of our show

- OVER 200 QUILTS, WALLHANGINGS, & MINI QUILTS
- HOFFMAN CHALLENGE -TRAVELLING SHOW OF WALLHANGINGS AND DOLLS
- STORY TELLER – "QUILTMAKER'S GIFT" read every hour
- HANDS ON ACTIVITIES AND DEMOS FOR ALL AGES
- CERTIFIED QUILT APPRAISER, JUDY LYONS ON SITE (Saturday)
- BEDTURNING TALK ON QUILTS DATING PRE 1970 (Saturday)
- MINI QUILT RAFFLE FOR LOCAL CHARITY
- MERCHANT MALL WITH 8 VENDORS
- KINGS BIRTHDAY FEAST TEA ROOM WITH HOMEMADE FARE
- NEW YORK NEW YORK GUILD CHALLENGE
- DISPLAY AND EXPLANATION OF ROUND ROBIN QUILTS
- DISPLAY OF COMFORT QUILTS AND MEALS ON WHEELS PLACEMATS
- HOURLY DOOR PRIZES
- GRAND PRIZE – JANOME JEM GOLD SEWING MACHINE -
 - DONATED BY AL'S VACUUM AND SEWING CENTRE

**Below is the list of our Committees and Chair-People
Don't you agree we have a Great Team!**

Kitchen - Nell Vanderheide
Quilt Racks - Suzanne Agnew
Set Up - Joan Maguire
Props - Lynne White
Placemats - Anne Evans
Security - Jack Stewart
Vendors - Faith Hamilton
Mini Quilts - Suzanne Michaud
Lorraine Shaw
Signs - Kim Vozza
Challenge - Janet Dudek
White Glove - Linda Core

Greeters – Linda Core
Admissions – Freda Porter
Door Prizes – Jack Smith
Viewer's Choice – Lola Watters
Registration – Kathy Schnitzler
Financial – Diana Wassink
Advertising – Wanda Philbin
Story Tellers – Jean Dunk
Hands-on Projects – Dawna Joy Lapeare
Quiltmaker – Val Johnson
Favours – Lola Watters
Hoffman Challenge – Janet Baker

A registration form will be available at the meeting (please copy if you need more); please take a few moments to fill in your form. Now I said over 200 quilts will be in our show, that's at least one from each of you! Enter all your possible quilts; we can always take them out if you don't get them finished. This might just challenge you to get that beautiful quilt completed!

You may have noticed on the registration form a title listed as "Theme". This year we would like to have a few different theme areas for our quilts. We are hoping that those who took part in the Shipshewana Challenge last year will enter their quilts and we can place them altogether. We're also hoping that some of you who have done Round Robins will display your quilts together. We are planning to have a Christmas Room, Children's room and would like to display other holidays together as well. It would help in planning our displays to know ahead of time what to expect. Another suggestion is to have an area showing what can be done with panels and we would like to make a display of them also. When you register your quilt please let us know if your quilt will fit into a theme category.

Would you like to sell your quilt at the show? If so please note this on your registration form and we will put "For Sale" on your quilt information sheet.

We will begin to set up the quilt show on Wednesday, May 23rd. Thursday evening, May 24th we will be having a private "Free Members Only Gala Night" from 6:00 – 9:00 pm. During this time we can leisurely view the quilts, vote on our favourite, as well as socialize with each other. We will also be inviting local VIPs to come and select their favourite quilt on Thursday evening. This year there will be 3 sets of "Viewers Choice" winners. One chosen by our members on Thursday evening, one chosen by the public during the show and one by invited VIPs on Thursday evening. The CQA Rosette will be awarded to the "Best of the Show" winner with the most combined votes.

Thursday evening we would really appreciate if everyone could please bring a small plate of snacks to enjoy together. Coffee and tea will be supplied.

We are still looking for a few husbands to help out with set up on Wednesday evening and take down on Saturday evening. If you have a husband you can loan please let us know.

If you have any suggestions for our show please let me know. Thanks so much! I'm looking forward to a fantastic "Feast for the Eye". Bonnie Allen, Quilt Show Chairman

THE SARNIA QUILTERS' GUILD QUILTER'S OLYMPICS

In Celebration of National Quilt Day

SATURDAY MARCH 17, 2012

It's St. Patrick's Day (WEAR GREEN!)

REDEEMER CHRISTIAN REFORMED CHURCH

(5834 Blackwell Side Road)

9 AM – 7 PM

FUN FUN FUN

PRIZES PRIZES PRIZES

This year we will have not 1 but 2 Grand Prizes

A Janome Jem Gold Sewing Machine

Donated by

Al's Vacuum and Sewing Centre

And a Bernina Sewing Machine

Donated by

The Quilt Shoppe

Two lucky members will go home with a sewing machine that day!

Choose the project you would like to do

- Work on your own project and get your quilt completed for our quilt show
 - Mystery Quilt – Supplies needed and cutting instructions will be available at the March meeting
 - Comfort Quilts – Fabric and instructions will be available on the day of the Olympics
 - Small Projects - We will supply patterns for a variety of small projects.
- A supply sheet for small projects will be available at the March meeting.

Coffee, Tea and Muffins will be served in the morning

Snacks available

A variety of pizza and beverages for dinner

Please bring your own lunch

Members will be put on teams for the Olympic events

Cost is \$12.00 Payable at the March meeting

Last day to sign up is March 10, 2012

WHAT A GREAT OPPORTUNITY TO GET TO KNOW YOUR FELLOW GUILD MEMBERS

If you are not able to make it to the March meeting please call or e-mail me

I will send you the supply lists and sign you up.

Bonnie Allen kandballen@sympatico.ca or call 519 542 5652

Judy Lyons will be coming to our Quilt Show!

Judy Lyons is an AQS Certified Canadian Quilt Appraiser, certified in 2002.

Judy received her accreditation from the International Society of Appraisers in 2007 and in 2010 completed the 15 hour USPAP course.

She is a Canadian Personal Property Appraiser, designated in 2005.

She is also a member of the Professional Association of Appraisers of Quilted Textiles.

An Opportunity to Have Your Quilt Appraised

Why should we have our quilts appraised?

Curiosity about values of treasures in our homes is becoming more popular. As our society ages we are finding more items including quilts that we have no idea what value they have.

There are many financial issues that require appraisals to protect your interests.

- Our insurance companies stress that everyone should have a comprehensive inventory of personal property, collections and household goods for their personal property coverage. Also an appraisal is needed for claims or losses.
- Lawyers need appraisals to settle estates, and in the case of divorce settlements - inventories are required for the division of property.
- Banks/Trust companies require appraisals of personal property before they distribute or sell the items.
- Moving/Shipping companies need appraisals to assess the loss or damage for a proper settlement.
- Donations to your favourite charity require appraisals.

A quilt appraisal is your written document confirming the age, identification, construction, workmanship and up-to-date unbiased estimated value of your quilt, art quilt or quilted garment.

We invite everyone to bring in your quilts old and new; heavy quilts, simple quilts, poorly cared for quilts, rough fabrics, painted quilts, embroidered quilts and otherwise unappreciated quilts. Quilts quilted by local groups, First World War, Second World War and depression era quilts are all welcome.

We are setting up appointments with Judy to have your quilts appraised. Appointments will be at ½ hour intervals on Saturday May 26th. The cost of a written appraisal is \$60. Verbal consultations are \$25.

Please contact Bonnie Allen to make a reservation to have your quilt appraised.

Bonnie Allen kandballen@sympatico.ca or 519 542 5652

Gallery In the Grove's upcoming schedule show
THREADWORKS, a juried travelling show of creative
needlework based on the theme "Trees" will be at the
gallery from April 29 to May 26. ONN sponsors this
show whis has a different theme every three years & it
has come here previously. I thought it may be of
interest to our members as the past ones have.

-Jean Dunk

Guild Quilt Show - Challenge Quilts

Don't forget the deadline for Challenge Quilts is March 1st at Kim's store - The Quilt Shoppe. If you have any questions please contact Janet Dudek (336-4446 or dudekj2@cogeco.ca).

There are 38 members who have purchased the Challenge package so we are hopeful that we will have 38 Challenge Quilts submitted. Wouldn't it be great to have such a wonderful display?

Please submit your Challenge Quilt by placing it in a bag with:

- your name on a separate piece of paper;
- optional (but recommended): the quilt name and any design details you wish to share with the judge on a separate piece of paper - remember, you can't have your name here;
- optional (but most appreciated): permission to post your design details at the show - this permission should be included on the piece of paper with your name.

If you have a label on your quilt, be sure to cover it - a double piece of fabric attached with safety pins will be fine.

If you know of an illness or a death in the family of someone in the guild, please pass on that information to: Marianne Pugsley at 519-344-9239 or email at

dpugsley1@cogeco.ca



Message from the Props Committee for the Quilt Show

The theme for our show is “A Feast for the Eye”. A secondary theme follows along with the story in the book “**The Quiltmaker’s Gift**” that will be read in the storytelling room. It is a story about a generous Quiltmaker who sews the most beautiful quilts in the world, then gives them away to those who are poor and homeless. Each night she would take a newly finished quilt and wrap it around someone sleeping in the chill and tiptoe away. The next morning with a steaming cup of blackberry tea she would begin a new quilt. At this time there also lived a very greedy king who liked nothing better than to receive presents, in fact he celebrated his birthday twice a year just to obtain more presents. He owned all the prettiest things in the world but he wasn’t happy. He thought that a quilt from the Quiltmaker would change things, but the Quiltmaker would only make them for the poor. The Quiltmaker told the king to make presents of everything he owned and then she would make a quilt for him. That was a very difficult task for him to do but finally he began giving away his treasures. With each gift he gave away the Quiltmaker added another piece to his quilt. He began to feel happy about giving things away. He continued giving and the Quiltmaker continued working on his quilt which grew more and more beautiful. Finally the day came that the king became poor and the Quiltmaker gave him his quilt. The king had a big smile on his face and said “I may look poor, but in truth my heart is full of bursting, filled with memories of all the happiness I’ve given and received. I’m the richest man I know”. From that day on the king often came to the Quiltmaker’s house and helped her give her quilts to the poor.

The tea room will be called the “**King’s Birthday Feast**” and the theme of the decorations will be the “**King’s Garden**”. We are asking members to loan props to us to decorate the church. Examples are listed below but if you have something else that might fit into this theme, it would be welcomed also. We are also needing props for a Christmas room, a children’s room and the tea room. Please fill out the registration form below so we will know what props will be available to us from May 23 – 26. Hand in the props registration form at the same time as your quilts registration form. We would like to have all registrations in by our meeting on April 2nd. Please put your name on all items you are lending. The props should be brought to the church on Wednesday, May 23 during the quilt registration time. Help may be arranged if necessary for large items.

Garden Items: birdhouse, watering can, garden statue, flower pot, basket, plant stand, picnic basket, old water pump, child’s wagon, old garden tools, garden pedestal, garden bench, quilted pillows, old wheelbarrow, basket or pot of artificial greenery, artificial tree.

Other Items: slender Christmas tree, unbreakable Christmas tree decorations (quilted would be nice), fireplace, quilt rack, blanket box, trunk, zig-zag laundry rack, child’s chair, child’s rocking chair, rocking horse, wooden high chair, doll cradle, doll bed, teddy bear, doll, pedestal table, quilted table cloths or covers. We would also like to have a display of teapots (large, small and unusual) in our Tea Room for decoration and also to serve the Quiltmaker’s “Blackberry Tea”.

Please fill in all the forms and turn in to the props committee on drop-off day.

If you have questions or need further information, please call –
Lynne White (519-862-3813)



4TH ANNIVERSARY SALE
FEBRUARY 29, 10 – 7 PM

30% OFF
ALL REGULAR PRICED,
IN STOCK MERCHANDISE.

BERNINA SEWING MACHINES ALSO ON SALE

TIME SURE FLIES WHEN YOU'RE HAVING FUN!
THANK YOU ALL FOR YOUR FRIENDSHIP AND CONTINUED
SUPPORT THROUGH THESE LAST 4 YEARS. HOPE TO SEE YOU SOON.

The deadline for the March
newsletter will be February 20th

Send all your news and items to Lyn Griffin at lyndouggriffin@gmail.com Please send all correspondence either in an e-mail or in WORD. Any clip art or graphics must be sent as a jpeg. Please do not send anything in a table. As always, when I receive your e-mail I will send a return e-mail to you to let you know I have received your note. If you send something and don't hear from me, please resend. If you don't hear from me the second time, please give me a call at 519-337-4436 and we'll figure out what happened.



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PRICING EVENT

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FEATURES include:

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JANOME

Sarnia Quilters Guild – Constitution and Bylaws

ARTICLE I: NAME

- The name of this Association shall be **The Sarnia Quilter's Guild (SQG)**

ARTICLE II: PURPOSE

- The purpose of the Guild shall be to promote the art of quilting. The Guild is dedicated to carrying out the quilting tradition through education, promotion of creativity and the exchange of ideas.

ARTICLE III: MEMBERS

- The annual dues shall be \$35.00 payable on or before the first meeting.
- Prospective members may attend 1 meeting without charge.
- New members joining after the 31st of January will pay \$20.00.
- Each member will be entitled to voting privileges.
- All members shall be encouraged to participate in Guild functions.

ARTICLE IV: OFFICERS

- The officers of the Guild shall be a President, a Vice President, **2 Secretaries (one afternoon, one evening)**, a Treasurer and **a Communications Officer**.
- These officers shall perform the duties prescribed in the bylaws and policies of the Guild.
- The officers, except for President and Past President, shall be elected by ballot to serve for one year or until their successors are elected.
- Their term of office shall begin August 1st and end July 31st.
- No member may hold more than 1 office at a time.

The **President** shall:

- Act as chairperson for all meetings and will represent the Guild as needed.
- Become Past President upon completion of the 1 year term of office as President.

The **Vice President** shall:

- Act as chairperson in the absence of the President and assist as needed.
- Do annual inventory of Guild owned items and give this list to the Secretary in September.
- Plan an annual bus trip for the guild members.
- Become President the next year.

The **Secretaries** shall:

- Be responsible for the minutes of meetings, maintain records and attend to correspondence.
- Publicize the general membership meeting minutes in the Newsletter. Ensure the Executive have a copy of all executive and special meeting minutes.
- Send cards in cases of illness or death in family.

The **Treasurer** shall:

- Maintain the bank account, record all receipts and disbursements.
- Prepare an annual statement. Present the books for audit at the instruction of the Executive.
- Collect all monies for the guild or designate persons to do the same.

The **Past President** shall:

- Act as an advisory member of the Executive Committee for 1 year.
- Act as Chairperson of Nominating Committee.

Sarnia Quilters Guild – Constitution and Bylaws

The **Communications Officer** shall:

- Be responsible for communications to and from the Guild, including but not limited to mail, Website updates, notices of meetings in local newspapers/TV
- Post the Policies and Procedures on the Website
- Post the Constitution and Bylaws on the Website

ARTICLE V: MEETINGS

- The fiscal year for this Guild shall run from August 1 to July 31.
- Regular meetings of this Guild shall be held on the second Monday of September and the first Monday of each month from October to June unless otherwise ordered by the Guild or the Executive.
- There will be an afternoon session and an evening session in October, November, January, February, March, April and May.
- There will be one evening meeting in September, December and June.
- There will be no meeting in July or August.
- The May meeting shall be designated as the annual general meeting at which time elections of officers and committees for the next year shall be held.
- Fifty (50) members of the Guild in attendance shall constitute a quorum.
- Any issues that are voted on will be announced after the evening session.
- Sensitive issues will not be voted publicly with a show of hands but by a paper ballot.

ARTICLE VI: EXECUTIVE

- The **officers** of the Guild and the **chairs** of the **committees** shall constitute the Executive. The immediate Past President shall act as an advisor to the Executive.
- The Executive shall have general supervision of the affairs of the Guild during the business meetings, fix the hour and place of meetings, make recommendations to the Guild, and shall perform such other duties as are specified in these bylaws.
- Unless otherwise ordered by the Executive, regular meetings of the Executive shall be held on the last Monday of the month.

ARTICLE VII: STANDING COMMITTEES

The following standing committees shall be elected annually:

- | | |
|-------------------------------|---------------------|
| • Program | • Social (Kitchen) |
| • Show and Tell | • Newsletter Editor |
| • Comfort Quilts | • Auditors (2) |
| • Special Events (Quilt Show) | • Nominating |
| • Membership | • Historian |
| • Library | |

PROGRAM COMMITTEE

- The program committee shall consist of 4 members for each session for a total of 8 members.
- Each member shall hold office for 2 years.
- The terms of office will be staggered so that 4 people will be elected each year (2 per session).
- The members of the Committee will choose one member to be the chair.
- The Committee will be responsible for all educational programs and demonstrations at Guild meetings.

Sarnia Quilters Guild – Constitution and Bylaws

SHOW AND TELL COMMITTEE

- The Show and Tell Committee shall consist of **at least** 4 members for each session.
- Each member shall hold office for 2 years.
- Terms shall be staggered so that 2 members per session are elected each year.
- The members of the Committee will choose 1 member to be the chair of each session.
- The Committee shall be responsible for the collecting and displaying of all show and tell items at both sessions.

COMFORT QUILTS COMMITTEE

- The Charity Quilt Committee shall **consist of up to 4 members.**
- The members of the Committee will choose 1 member to be the chair of the committee.
- The Committee shall be responsible for organizing the making and distribution of the quilts to those in need in the community.

SPECIAL EVENTS COMMITTEE (QUILT SHOW)

- The Quilt Show Convenor shall be appointed by the Executive
- The Quilt Show Convenor will be responsible for organizing and managing all committees for the Quilt Show.

MEMBERSHIP COMMITTEE

- The Membership Committee shall consist of 4 members per session for a total of 8 people.
- Each member shall hold office for 2 years.
- Terms shall be staggered so that 4 people are elected each year(2 per session).
- The members of the Committee will choose 1 member to be the chair of the Committee for each session.
- This Committee shall:
 - Greet guests and members at each session.
 - Ask guests or new members if they need someone to sit with them.
 - Accept dues from members.
 - Collect fines from members for not wearing nametags. (\$.50)
 - Take attendance at both sessions.
 - Keep an up to date membership list.
 - Provide names only of new members in S'Quilt Newsletter.
 - Distribute the SGQ Welcome Package.

LIBRARY COMMITTEE

- The Library Committee shall consist of **at least** 4 members for each session for a total of at least 8 members.
- Each member shall hold office for 2 years.
- Terms shall be staggered so that 4 members are elected each year (2 per session).
- The members of the Committee shall choose 1 member to be chair of each session.
- This Committee shall:
 - Care for books, periodicals and any other materials placed in the library.
 - Set up and administer a system of loaning library materials to members.
 - Buy books as money is available.
 - Do a library inventory once a year and keep an up to date inventory list.
 - Prepare a report of the inventory and give a copy to the Communications Officer in September as well as provide the list on the website.

Sarnia Quilters Guild – Constitution and Bylaws

SOCIAL COMMITTEE (KITCHEN)

- The Social Committee shall consist of 4 members at each session for a total of 8 members.
- Each member shall hold office for 2 years.
- Terms shall be staggered so that 2 members are elected each year.
- The members of this Committee shall choose 1 committee member to be chair of each session
- The duties of this committee shall be to:
 - Arrange refreshments 10 minutes before end of meetings.
 - Arrange social functions as required.
 - Enlist members to sign up for bringing refreshments.
 - Remind members before each meeting or put their names in the newsletter
 - Keep supplies stocked.

S'QUILT EDITOR (NEWSLETTER EDITOR)

- The Newsletter Editor shall be elected at the May meeting and hold office for 1 year.
- The Editor shall gather Guild news and publish it in the monthly newsletter which appears on our website.
- Additional copies may be printed for those without computers.

AUDITORS

- The Audit Committee shall consist of 2 members. The auditors shall be appointed by the Guild at the June meeting.
- The purpose of the audit committee is to audit the Treasurer's books during August.
- The Committee shall prepare a statement concerning the audit, to be presented to the members for approval at the September sessions.

NOMINATING COMMITTEE

- The **Past President** shall chair this committee.
- The Past President will form this Committee.
- This Committee shall be responsible for preparing a slate of candidates for all elected offices and committees. This slate shall be presented to the members at the May sessions.

HISTORIAN

- The Historian will maintain a History of the Guild, including photographs of events.

ARTICLE VIII: SPECIAL COMMITTEES

- The following Special Committees shall be appointed by the Executive Board:
 - "**Constitution and By-Laws Committee**"
 - This Committee shall consist of 2 members appointed by the **Executive** to Review the Constitution and By-Laws as well as the Policies and Procedures and recommend changes
 - This review is to occur every two years

ARTICLE IX: AMMENDMENTS TO BYLAWS

- These Bylaws can be amended at any regular meeting of the Guild if 51% of those members present agree with the amendment (in accordance with **ARTICLCE V**) and that the amendment has been submitted to the membership at least 30 days prior to the meeting.
- The amendment will be written in the newsletter and posted on the Guild website

SARNIA QUILTERS GUILD - POLICIES AND PROCEDURES

1.0 DUES:

- Collected annually.
- \$35.00 per year.
- \$20.00 February to June.

2.0 FACILITY RENTALS AND DONATIONS:

a) Main Facility:

- To be calculated at \$20.00 per hour of use of the facility payable at the end of the fiscal year.
- Setup and takedown to be calculated at \$10.00 per hour payable at the end of the fiscal year

b) Alternate Facilities:

- To be paid as per agreements with the various locations

3.0 GUESTS:

- First time, no charge, except for out-of-town guest speakers where there will be a charge of \$10.00 to all non-members.
- \$5.00 subsequent visit for an occasional meeting

4.0 LIBRARY:

- Members only may borrow.
- Members may borrow a limit of 3 books per month (renewable monthly)
- One month loan except for May where these books are to be returned in September.

5.0 CLASSES - (IN HOUSE TEACHERS):

- Cost - per person plus materials
- Members:
 - Full Day \$20.00 Half Day \$10.00
- Non Members:
 - Full Day \$25.00 Half Day \$15.00
- Fee paid to Teacher (Guild Member)
 - Full Day \$100.00
 - Half Day \$50.00
- Payment to the teacher is to be made within 30 days of the class
- Cancellation Fee: \$35.00 to be paid to teacher if class is cancelled by Guild within 30 days
- A minimum of 5 participants is required to cover the cost of the teacher
- Classes filled with members with the total # of participants divided between the afternoon and evening sessions
- Non members may sign up if space is available
- Treasurer and Program work together to ensure monies are collected and recorded
- Payments must be made when signing up for class
- Payments are not refundable unless cancelled by guild

SARNIA QUILTERS GUILD - POLICIES AND PROCEDURES

6.0 CLASSES (GUEST TEACHERS):

- Cost - fee will be set to cover teaching costs.
- Non-members will pay an additional fee as set by the Program Committee.
- A minimum of 10 participants is required at least 35 days prior to the scheduled class
- The amount of mileage paid to guest teachers will be at their current rate.
- Guild pays expenses according to contract requirements
- Room and board at a member's home will be paid at a rate of \$50.00 per night if acceptable to the guest teacher

7.0 MEMBERSHIPS (fees paid annually):

- Ontario Quilt Connection
- Canadian Quilters Association

8.0 OUT OF TOWN DELIVERY:

- Guild may pay mileage (at a rate of \$.45 per km.) or courier service when delivering or picking up Guild related items to out of town show/exhibit.
- The show/exhibit to be approved by the executive and payment to be arranged by the President and Treasurer.

9.0 CARDS:

- Cards are to be sent to members in case of illness or death in family by the one of the Secretaries.
- The address for the Secretary will be posted in the Newsletter monthly.

10.0 SIGNING OFFICERS:

- There will be (3) three persons with signing power.
- Cheques must be signed by any one of the following designated persons: President, Vice President and Treasurer up to \$250.00
- Cheques over \$250.00 require two signatures.
- Cheques should not be signed by recipient.

11.0 EXECUTIVE SPENDING:

- The Executive has the authority to spend up to \$300.00 without the approval of the General Membership.

12.0 INSURANCE:

- The Treasurer will ensure an Insurance Policy for Commercial General Liabilities is in place for the Guild and inform the Executive at the first meeting of the year that the policy is in place.

13.0 ADVERTISING IN S'QUILT NEWSLETTER:

- Vendors or persons having products in which Guild Members may be interested may place an advertisement in the Newsletter at a cost of \$40.00 per full page, \$20.00 per half page, \$10.00 for a quarter page or \$5.00 for business card per issue.

SARNIA QUILTERS GUILD - POLICIES AND PROCEDURES

14.0 GUILD QUILT:

- A guild quilt may be made for our tri-annual quilt show.
- Following its display at the quilt show it shall be donated.
- The SQG name shall be prominently displayed as the donor.
- Following the Quilt Show a volunteer(s) will be sought to lead this project for the next show

15.0 QUILT SHOW:

- A quilt show will be held every three (3) years.
- A committee shall be selected by the Quilt Show Convenor to oversee the preparation, display and other facets of the quilt show.
- In the year of the show, the next Convenor will be selected

16.0 WEB SITE:

- The Sarnia Quilt Guild will maintain a Website which will contain but not be limited to Newsletter, By-laws, Library Inventory, Programs.
- Members who have access to a computer are expected to print off their own information.
- Hard copies of the Membership List will be provided, upon request, for \$2.00.
- Membership Lists will be updated annually and available at the December meeting.
- Membership Lists will not be displayed on the Web